

PROCUREMENT DIVISION	
Conduct the first Procurement Innovation Sprint on behalf of CAL FIRE.	0%
Develop a plan to reduce the state's cost for prescription drugs by negotiating and leveraging bulk purchasing agreements.	0%
Combine State Contracting Manual volumes 2, 3 and F and update them to align with current procurement processes.	17%
Design and implement new online, self-paced CalPCA Basic Acquisition Certificate modules.	43%
Roll out the Non-Competitively Bid justification portal.	59%
Identify information technolofy opportunities for developing a tool that provides sustainable purchasing guidance, a data warehouse, and tracking and reporting for state departments.	17%
Deploy new Environmentally Preferable Purchasing training.	26%

REAL ESTATE SERVICES DIVISION

Recommend state properties suitable for affordable housing development.	50%
Begin Phase 1 of a comprehensive reconciliation of State Property Inventory data to county records.	50%
Publish a Portfolio Plan to address the disposition/repair of DGS office state outside of Sacramento.	30%
Implement Oracle Prime project management software for design/construction projects.	0%
Implement project management plans for each DGS-managed project.	0%
Implement Procure field inspection and quality assurance software.	0%

OFFICE OF SUSTAINABILITY

Reduce carbon emissions from state facilities by implementing energy-savings retrofits to reduce energy use in bulidings by 6 million kilowatt hours.	0%
Support the statewide goal of procuring 100 percent of renewable energy by installing 10 megawatts of renewable energy systems in state facilities	64%
Support the reduction of carbon emissions from transportation by installing 170 electric vehicle charging ports to service over 300 vehicles.	0%

FACILITIES MANAGEMENT DIVISION

Establish and implement an FMD Project, Contracts, and Data Management Team.	20%
Roll out a new inventory management tool.	20%
Roll out state wide engineer and maintenance mechanic training.	0%



DIVISION OF THE STATE ARCHITECT

Establish a sustainability team that will drive ideas for decreasing energy and water consumption in school districts and increase the quality of the educational environment.	0%
Increase outreach to educate current community college students in the design and construction fields about the project inspector program as a viable and rewarding career choice.	0%
Implement a learning management system.	0%
Implement a standard electronic payment system for all DSA programs	0%

OFFICE OF ADMINISTRATIVE HEARINGS

Enter next phase of case management system procurement to map workflow and develop functional requirements.	17%
Create a data-informed workload projection.	0%

OFFICE OF FLEET AND ASSET MANAGEMENT

Create and implement a preventive maintenance plan for each DGS-managed parking facility.	0%
Acquire and implement a Statewide Fleet Asset Management System (year one of a five-year goal).	10%
Implement a medium- and heavy-duty zero-emission vehicle policy.	0%
Issue statewide policy on the storage and charging of take-home zero-emission vehicles.	0%
Increase the Statewide Travel Program's local government accounts by 15 percent.	0%

OFFICE OF STATE PUBLISHING

Implement Phase 4 of OSP space consolidation project (relocation of the OSP maain plant facility).	0%
Increase production on the Electronic Data Management System program to 5.6 million annual images.	0%

DEPARTMENT *of* GENERAL SERVICES



2019 STRATEGIC PLAN

Follow our progress toward meeting our goals!

CALIFORNIA BUILDING STANDARDS COMMISSION

Enhance and expand CBSC's education and outreach video library.	0%
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OFFICE OF PUBLIC SCHOOL CONSTRUCTION

Award first round of \$37.5 million in grants for Full-Day Kindergarten Facilities Program.	10%
Participate in the state of California's Open Data Portal and publish data sets to OPSC's website.	50%

CALIFORNIA COMMISSION ON DISABILITY ACCESS

Implement Phase 2 of the Electronic Data Collection Project: Create a database for data collection.	0%
Conduct a research study on state accessibility compliance and coorination efforts (year one of a two-year goal).	0%

ENTERPRISE TECHNOLOGY SOLUTIONS

Launch the migration of DGS storage and systems to the cloud.	0%
Implement SharePoint Online for three DGS offices.	0%
Create accurate, appropriate and timely reporting solutions using FI\$Cal data.	0%

OFFICE OF FISCAL SERVICES

Establish OFS customer forums for DGS clients.	0%
Modernize the DGS Price Book.	0%
Provide internal and external customers online access to the Architecture Revolving Fund non-direct billing invoices.	33%

OFFICE OF HUMAN RESOURCES

Implement electronic storage of all hiring package documents.	0%
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OFFICE OF BUSINESS AND ACQUISITION SERVICES

Develop and launch certification programs for DGS acquisition analysts, contract administrators, and CAL-Card users.	0%
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OFFICE OF RISK AND INSURANCE MANAGEMENT

Expand Master Builder's Risk Project insurance program through approaching and engaging departments with public works authority.	0%
Reimagine and refresh DGS health and welnness program.	0%

OFFICE OF AUDIT SERVICES

Develop an automated audit tracking system and annual analysis of all external audit findings to improve statewide compliance.	17%
Develop a customer survey for completed audits and an annual satisfaction report for OAS mangement.	8%
Standardize all external compliance audit reports.	0%
Implement an integrated paperless system for managing audits.	1%

OFFICE OF LEGAL SERVICES

Provide online information and training related to public contracts for services.	0%
Provide online information on the status of contracts for services.	33%
Facilitate the preservation of state agencies' trademark rights.	0%

OFFICE OF STRATEGIC PLANNING, POLICY AND RESEARCH

Implement the Blackboard learning management system to enable better planning and decision-making with regard to staff development.	23%
Review and revise the department's policy development tools and processes to ensure that policies are communicated in a standard format.	4%

EQUAL EMPLOYMENT OPPORTUNITY OFFICE

Complete and disseminate an EEO handbook for DGS managers and supervisors.	0%
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